

**BIG BEAR AREA REGIONAL WASTEWATER AGENCY
SPECIAL BOARD MEETING MINUTES**

April 3, 2020

Due to Executive Order N-29-20, there was no physical location for members of the public to participate. Members of the public were able to listen and provide public comments telephonically during the Public Forum by calling the following number:
1-213-443-6768, Conference ID: 988 394 026#
or joining online by clicking the meeting link at www.bbarwa.org.

1. CALL TO ORDER

A Special Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Green at 4:06 p.m. on April 3, 2020. Chair Green confirmed the Governing Board meeting was conducted pursuant to California Government Code Section 54953 and Governor Newsome's Executive Order N-29-20. No Board Member expressed doubt that the Board Members participating by teleconference were not so.

BOARD MEMBERS PRESENT

John Green, Chair
Jim Miller, Vice Chair
Karyn Oxandaboure, Secretary
David Caretto, Director
Rick Herrick, Director (joined at 4:28 p.m.)

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

David Lawrence, General Manager
Jennifer McCullar, Finance Manager
John Shimmin, Plant Manager
Sonja Kawa, Human Resources Coordinator/Accounting Technician
Bridgette Burton, Management Analyst
Kim Booth, Administrative Assistant

2. PLEDGE OF ALLEGIANCE

Dispensed

3. APPROVAL OF THE AGENDA

Upon motion made by Vice Chair Miller, seconded by Director Caretto and carried, the Governing Board approved the agenda as presented.

Ayes: Caretto, Green, Oxandaboure, Miller
Noes: None
Absent: Herrick
Abstain: None

4. **PRESENTATION AND INTRODUCTION**

4.A. FY 2021 Budget – Rate Options

Ms. McCullar reviewed the previously proposed 3.9% rate adjustment, and presented Scenario A: 0% rate adjustment with a 5% wage cap and \$100,000 reduction of other funding and Scenario B: 2.9% rate adjustment with a 5% wage cap. Discussion ensued between the Governing Board and staff. The majority of the Governing Board directed staff to prepare Scenario B for adoption at the April 22, 2020 Regular Board Meeting.

5. **PUBLIC FORUM RESPONSE**

None

6. **PUBLIC FORUM**

No comment

7. **ADJOURNMENT**

With no further business to come before the Governing Board, Chair Green adjourned the meeting at 5:23 p.m.

ATTEST:

DocuSigned by:

Karyn Oxandaboure

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Karyn Oxandaboure, Secretary of the Governing Board of the Big Bear Area Regional Wastewater Agency



Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater
Agency