

Big Bear Area Regional Wastewater Agency

Regular Board Meeting Minutes
August 27, 2025 at 5:00 p.m.
121 Palomino Drive, Big Bear City, CA 92314

1. Call to Order

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Segovia at 5:00 p.m. on August 27, 2025 at 121 Palomino Drive, Big Bear City, California.

Board Members Present: Kendi Segovia, Chair; Larry Walsh, Vice-Chair; Rick Herrick, Director; Jim Miller, Director; and John Russo, Director

Board Members Absent: None

Staff Members Present: David Lawrence, General Manager; Christine Bennett, Finance Manager; Bridgette Burton, Administrative Services Manager/Board Secretary; Sonja Kawa, Human Resources Coordinator/Accounting Technician; and John Shimmin, Plant Manager

Others: Jared Cheek, General Manager, Big Bear Municipal Water District; Craig Hill, Managing Principal, NHA Advisors (via Zoom); Glenn Jacklin, General Manager, Big Bear City Community Services District; Mrunal Shah, Partner, Best Best & Krieger, LLP; Ward Simmons, Partner, Best Best & Krieger, LLP; Sean Sullivan, Assistant City Manager/Director of Public Works, City of Big Bear Lake

Members of the public who signed in: None

2. Pledge of Allegiance – Director Herrick

3. Approval of Agenda

Upon motion by Director Herrick, seconded by Director Miller and carried, the Governing Board approved the agenda as presented.

Ayes: Herrick, Miller, Russo, Segovia, Walsh

Noes: None

Absent: None

Abstain: None

4. Public Forum

Public comments were heard.

5. Presentation and Introduction

a. Kim Booth – 15-year Recognition

Chair Segovia presented Ms. Booth with her 15-year pin and thanked her for her service.

- b. Distinguished Budget Presentation Award, Government Finance Officers Association

The Finance Manager presented the award.

6. Information/Committee Reports

- a. General Manager's Report

The General Manager highlighted the development of an agreement with Bear Valley Electric Service, Inc., the Force Main Project timeline, and the Oxidation Ditch warranty.

- b. Replenish Big Bear Report

The General Manager provided an update on the Preliminary Design Report and stated EcoVap was on-site today.

- c. Bear Valley Basin Groundwater Sustainability Agency Meeting on June 17, 2025

Director Miller provided an update to the meeting.

7. Consent Calendar Approved Items

- a. Meeting Minutes of the May 28, 2025 Regular Meeting
- b. Monthly Disbursements Report for May, June, and July
- c. Investment Report Identifying Agency Investments and Reporting Interest Income for May, June, and July
- d. Governing Board Handbook
- e. Sewer System Management Plan Update and Recertification
- f. Resolution No. R.12-2025, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Adopting the Annual Statement of Investment Policy

Upon motion by Director Herrick, seconded by Director Russo and carried, the Governing Board approved the consent calendar as presented.

Ayes: Herrick, Miller, Russo, Segovia, Walsh
Noes: None
Absent: None
Abstain: None

8. Items Removed from the Consent Calendar

None

9. Old Business

None

10. New Business – Discussion/Action Items

- a. Resolution No. R. 10-2025, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Authorizing Execution and Delivery by the Big Bear Area Regional Wastewater Agency of a Loan Agreement and a Term Sheet for the Purpose of Securing a Water Infrastructure Finance and Innovation Act (WIFIA) Loan from the United States Environmental Protection Agency, an Agency of the United States of America, Acting by and Through the Administrator of the Environmental Protection Agency, and the Execution by the Big Bear Area Regional Wastewater Agency of a Promissory Note to Evidence Such Loan, to Finance Certain Improvements to Big Bear Area Regional Wastewater Agency's Wastewater System and Finding That Such Loan Agreement and Term Sheet Is Not a Project Pursuant to the California Environmental Quality Act

Craig Hill, Managing Principal, NHA Advisors (via Zoom) presented the item.

Public comments were heard.

Upon motion by Director Miller, seconded by Director Herrick and carried, the Governing Board voted to adopt Resolution No. R. 10-2025, authorize the Agency to reset the loan within 12 months to lock in a lower interest rate, provided market rates decrease by at least one percentage point; direct Agency staff to not request the initial reimbursement from the WIFIA Loan until construction contracts are awarded and the anticipated initial reimbursement request is approved by the Governing Board, and to ensure that, if and when the WIFIA Loan is utilized, the Project and associated financial actions are evaluated at the appropriate time in accordance with CEQA; direct Agency staff to file a Notice of Exemption with State Clearinghouse and the County Clerk within five business days of approval; and appropriate \$261,000 from the Replenish Big Bear reserves for loan closing costs.

Ayes: Herrick, Miller, Segovia

Noes: Russo, Walsh

Absent: None

Abstain: None

The motion did not pass.

- b. Replenish Big Bear Program Water Allocation and Reservation of Future Program Water Rights Agreement

The General Manager presented the item.

Public comments were heard.

Upon motion by Director Herrick, seconded by Chair Segovia and carried, the Governing Board voted to not authorize the General Manager to negotiate and execute the Replenish Big Bear Program Water Allocation and Reservation of Future Program Water Rights Agreement.

Ayes: Herrick, Miller, Russo, Segovia

Noes: Walsh

Absent: None

Abstain: None

c. Connection Fee Refund Request – 1029 W. Aeroplane Blvd

The Finance Manager presented the item.

Upon motion by Director Miller, seconded by Chair Segovia and carried, the Governing Board approved the connection fee refund for 1029 W. Aeroplane Blvd.

Ayes: Herrick, Miller, Russo, Segovia, Walsh

Noes: None

Absent: None

Abstain: None

d. Resolution No. R. 11-2025, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Expressing Appreciation to Jim Miller for Dedicated Service as a Member of Said Governing Board

The General Manager and Governing Board thanked Mr. Miller for his service.

Upon motion by Director Herrick, seconded by Vice-Chair Walsh and carried, the Governing Board adopted Resolution No. R. 11-2025.

Ayes: Herrick, Miller, Russo, Segovia, Walsh

Noes: None

Absent: None

Abstain: None

11. Comments and Announcements

a. General Manager Comments

The General Manager advised the Governing Board of a future staff report to allocate funds to the WIFIA Loan effort.

b. Governing Board Comments

Vice-Chair Walsh thanked a member of the public for his decorum and the Finance Manager for itemizing Replenish Big Bear expenses.

12. Adjournment

With no further business to come before the Governing Board, Chair Segovia adjourned the meeting at 6:54 p.m.

Attest:



Bridgette Burton, Secretary to the Governing Board
Big Bear Area Regional Wastewater Agency