Big Bear Area Regional Wastewater Agency

Regular Board Meeting Minutes
May 27, 2026 at 5:00 p.m.
121 Palomino Drive, Big Bear City, CA 92314 and
44-506 Hoomau St., Honokaa, HI 96727

1. **Call to Order**

   A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Segovia at 5:00 p.m. on May 27, 2026 at 121 Palomino Drive, Big Bear City, California.

   Board Members Present: Kendi Segovia, Chair; Larry Walsh, Vice-Chair; Rick Herrick, Director (via Zoom at 5:01 p.m.); and Andrew Sauer, Director

   Board Members Absent: John Russo, Director

   Staff Members Present: David Lawrence, General Manager; Bridgette Burton, Assistant General Manager/Board Secretary; Christine Bennett, Finance Manager; John Shimmin, Plant Manager; and Sonja Kawa, Human Resources Coordinator/Accounting Technician

   Others: Sean Sullivan, Assistant City Manager/Director of Public Works, City of Big Bear Lake

   Members of the public who signed in: Joyce Crist, Big Bear City

2. **Pledge of Allegiance –** Chair Segovia

3. **Approval of Agenda**

   Upon motion by Director Sauer, seconded by Vice-Chair Walsh and carried, the Governing Board approved the agenda as presented.

Ayes:	Sauer, Segovia, Walsh
Noes:	None
Absent:	Herrick, Russo
Abstain:	None

4. **Public Forum**

   A public comment was heard.

5. **Presentation and Introduction**

   None

6. **Information/Committee Reports**

   a. General Manager's Report

The General Manager advised that the June Governing Board meeting would be adjourned and provided a summary of the Member Agencies' flow percentages.

b. Replenish Big Bear Report

The General Manager explained that negotiations are underway for the property purchase.

7. Consent Calendar Approved Items

a. April 22, 2026 Regular Meeting and April 27, 2026 Special Meeting Replenish Big Bear Workshop Minutes

c. Investment Report Identifying Agency Investments and Reporting Interest Income for April

d. Third Quarter Report, Nine Months Ended, March 31, 2026

Upon motion by Director Sauer, seconded by Director Herrick and carried, the Governing Board approved the consent calendar as presented, with Item 7.b. removed for further discussion.

Ayes: Herrick, Sauer, Segovia, Walsh
Noes: None
Absent: Russo
Abstain: None

8. Items Removed from the Consent Calendar

7.b. Monthly Disbursements Report for April

The Governing Board requested more information about the disbursement to Viking Commercial Cleaning.

Upon motion by Vice-Chair Walsh, seconded by Chair Segovia and carried, the Governing Board approved Item 7.b.

Ayes: Herrick, Sauer, Segovia, Walsh
Noes: None
Absent: Russo
Abstain: None

9. Old Business

None

10. New Business – Discussion/Action Items

a. Multi-Year Contract Award for On-Call Electrical Services for Wastewater Treatment Facilities

The Assistant General Manager/Board Secretary summarized the procurement process and presented the staff recommendation.

Upon motion by Chair Segovia, seconded by Director Sauer and carried, the Governing Board awarded a multi-year contract to Skyview Electric for an initial term of three (3) years, in the amount of $59,864 for FY 2027, with contract amounts for subsequent years established through the Agency's budget process; and authorized the General Manager to approve up to two (2) additional one-year extensions.

Ayes: Herrick, Sauer, Segovia, Walsh
Noes: None
Absent: Russo
Abstain: None

b. FY 2026 Other Post Employment Benefits (OPEB) Lump-Sum Contribution

The Finance Manager provided background information on the OPEB contribution.

Upon motion by Vice-Chair Walsh, seconded by Chair Segovia and carried, the Governing Board approved a lump-sum contribution to the OPEB unfunded liability up to $200,000 to be made on or before June 30, 2026.

Ayes: Herrick, Sauer, Segovia, Walsh
Noes: None
Absent: Russo
Abstain: None

c. General Manager Employment Agreement Amendment, Pay Schedule Revisions

The Human Resources Coordinator/Accounting Technician detailed the General Manager Employment Agreement amendment terms.

Upon motion by Director Herrick, seconded by Director Sauer and carried, the Governing Board authorized the Governing Board Chair to execute an Employment Agreement Amendment with the approved changes, and approved the revision to the publicly available Pay Schedule effective December 17, 2025 and the publicly available Pay Schedule effective July 11, 2026.

Ayes: Herrick, Sauer, Segovia
Noes: Walsh
Absent: Russo
Abstain: None

11. Comments and Announcements

a. General Manager Comments

None

b. Governing Board Comments

None

12. Adjournment

With no further business to come before the Governing Board, Chair Segovia adjourned the meeting at 5:22 p.m.

Attest:

Bridgette Burton, Secretary to the Governing Board
Big Bear Area Regional Wastewater Agency