

# Big Bear Area Regional Wastewater Agency

Regular Board Meeting Minutes  
April 23, 2025 at 5:00 p.m.  
121 Palomino Drive, Big Bear City, CA 92314

## 1. Call to Order

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Chair Segovia at 5:00 p.m. on April 23, 2025 at 121 Palomino Drive, Big Bear City, California.

Board Members Present: Kendi Segovia, Chair; Larry Walsh, Vice-Chair; Rick Herrick, Director; Jim Miller, Director; and John Russo, Director

Board Members Absent: None

Staff Members Present: David Lawrence, General Manager; Christine Bennett, Finance Manager; Bridgette Burton, Administrative Services Manager/Board Secretary; Sonja Kawa, Human Resources Coordinator/Accounting Technician; and John Shimmin, Plant Manager

Others: Glenn Jacklin, General Manager, Big Bear City Community Services District; Ward Simmons, Partner, Best Best & Krieger, LLP; and Sean Sullivan, Assistant City Manager/Director of Public Works, City of Big Bear Lake

Members of the public who signed in: None

## 2. Pledge of Allegiance – Director Herrick

## 3. Approval of Agenda

Upon motion by Director Herrick, seconded by Director Miller and carried, the Governing Board approved the agenda as presented.

Ayes: Herrick, Russo, Walsh, Miller, Segovia

Noes: None

Absent: None

Abstain: None

## 4. Public Forum

A public comment was heard.

## 5. Presentation and Introduction

### a. Chris Santillan - 10-year Recognition

The General Manager thanked Mr. Santillan for his service.

- b. Certificate of Achievement for Excellence in Financial Reporting, Government Finance Officers Association

The Finance Manager presented the Certificate of Achievement.

## **6. Information/Committee Reports**

- a. General Manager's Report

The General Manager reviewed the Oxidation Ditch 1 Rotor 2 Shaft Replacement Project and recent flow trends from Member Agencies.

- b. Replenish Big Bear Report

The General Manager pointed out the new format, noting that an asterisk marks new or updated information.

## **7. Consent Calendar Approved Items**

- a. Meeting Minutes from the March 26, 2025 Regular Meeting
- b. Monthly Disbursements Report for March
- c. Investment Report Identifying Agency Investments and Reporting Interest Income for March
- d. Resolution No. R. 06-2025, A Resolution of the Big Bear Area Regional Wastewater Agency Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act (Public Resources Code §§ 21000 et seq.)

Upon motion by Director Russo, seconded by Director Herrick and carried, the Governing Board approved the consent calendar as presented.

Ayes: Herrick, Russo, Walsh, Miller, Segovia  
Noes: None  
Absent: None  
Abstain: None

## **8. Items Removed from the Consent Calendar**

None

## **9. Old Business**

None

## **10. New Business – Discussion/Action Items**

- a. Pay Schedule

The Human Resources Coordinator/Accounting Technician introduced the new pay schedule.

Upon motion by Director Miller, seconded by Director Russo and carried, the Governing Board approved the publicly available Pay Schedule effective July 12, 2025.

Ayes: Herrick, Russo, Walsh, Miller, Segovia  
Noes: None  
Absent: None  
Abstain: None

**b. Transition from a Joint Powers Authority to a Community Services District**

Ward Simmons presented the process to form a Community Services District. Discussion followed.

A public comment was heard.

The Governing Board will present this information to their respective boards/councils.

**11. Comments and Announcements**

**a. General Manager Comments**

None

**b. Governing Board Comments**

None

**12. Closed Session**

**a. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(4), 1 Case**


**b. Public Employee Performance Evaluation, Pursuant to Government Code Section 54957(b)(1), Title General Manager**

The Governing Board entered closed session at 5:32 p.m. and reconvened at 7:59 p.m. with no reportable action.

**13. Adjournment**

With no further business to come before the Governing Board, Chair Segovia adjourned the meeting at 8:00 p.m.

Attest:

  
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Bridgette Burton, Secretary to the Governing Board  
Big Bear Area Regional Wastewater Agency