

**BIG BEAR AREA REGIONAL WASTEWATER AGENCY**  
**Regular Meeting**  
**July 25, 2007**

**1. Call to Order**

A regular meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was held on Wednesday, July 25, 2007 at 4:30 p.m. at 121 Palomino Drive, Big Bear City, California.

**Governing Board Members present:** John Day, Liz Harris, and Rick Ollila

**Governing Board Members absent:** Dr. Don Eads and Rick Herrick

**Other present:** Jerry Gruber, City of Big Bear Lake, Department of Water and Power, and Paul Mitton, Video & Media Productions.

**Staff present:** Nancy Laughlin, Finance Manager; Joe Hanford, Plant Superintendent, and Steven C. Schindler, General Manager.

**2. Pledge of Allegiance**

Chair Harris called the meeting to order at 4:30 p.m. with Secretary Day leading the Pledge of Allegiance.

**3. Presentations and Introductions**

Chair Harris welcomed Steven Schindler, General Manager, back from his trip to see his step-son graduate from the Navy Boot Camp, gave best wishes.

**4. Approval of the Agenda**

Upon motion by Secretary Day, seconded by Director Ollila, and carried, the July 25, 2007 agenda was approved.

**AYES: 3**

**NAYS: 0**

**ABSENT: 2**

**5. Consent Calendar**

The Governing Board reviewed items on the Consent Calendar. Upon motion by Secretary Day, seconded by Director Ollila, and carried, the Governing Board approved the consent calendar as follows:

- A. Minutes of the Regular Meeting of June 27, 2007 – Approved
- B. Monthly Cash Disbursement for June 2007 - Informational
- C. Governing Board Member Reimbursement – Approved
- D. Investment Report and Sewer Connection Report for June 2007 – Informational
- E. Fiscal Year Ending June 30, 2007 Capital Expenditures Update – Informational
- F. Carry Over of Select Projects and Appropriations to June 30, 2008 – Approved

**AYES: 3**  
**NAYS: 0**  
**ABSENT: 2**

6. Items Removed From the Consent Calendar – None

7. Public Forum Response – None

8. Public Forum – None

9. Old Business – None

10. New Business – None

11. Information/Committee Reports

A. Plant Superintendent's Report

Mr. Hanford highlighted the month of June 2007 operation details; 53.03 MG influent flow; supplied 1,293,600 gallons of construction water and 9,400 gallons of irrigation water and the sludge building operated 238 hours producing 496.7 tons of sludge.

Staff is working with Engineering Resources pertaining to the SSMP components and it is anticipated that the development plan and schedule will be forwarded to the Governing Board during the September meeting for approval.

Staff had begun the hydro cleaning and video inspection of the Main Trunk Line and the task is scheduled to be completed on August 3, 2007.

Director Ollila questioned if the hydro cleaning and video inspection had been outsourced. Mr. Hanford indicated that this task had been outsourced and staff of the Agency had given supervision during the cleaning and inspection.

Secretary Day questioned the liability risk for the Agency as he had observed irregular angles needed for the cleaning and inspection. Mr. Hanford indicated that Houston Harris is liable and the Agency does have certificates of insurance on file and that the Agency has engaged the services of Houston Harris for the last 12 – 15 years.

B. General Manager's Report

Mr. Schindler provided a brief summary of his activities for the month of June 2007. Mr. Schindler reported that on July 10, 2007, Past Board Member Mr. Richard (Dick) Morgan had passed away and his memorial service will be held on July 29, 2007 at 2:00 pm at the Mountain Meadow Senior Apartments. Continuing to work with the Strategic Planning Committee, and continues to meet with the BBCCSD, DWP, Forest Service, Fish and Wildlife Service, Fish and Game, and Regional Board pertaining to the Stickleback issues, once the local agencies are able to resolve the BBARWA's Special User Permit pertaining to the outfall

line the issue will be reopened for discussion. Met with Bear Valley Electric to provide information regarding prior efforts to generate power from the outfall line.

C. Strategic Planning Committee Report

Director Ollila indicated that the committee is currently looking at capital projects beyond the current fiscal year and the committee is looking at the possibility to fund for shielding the holding ponds from open air and lining the current ponds in response to possible regulatory requirements in the future.

Chair Harris indicated that the committee is continuing to concentrate on the core values and will forward the entire package to the Governing Board for review once completed.

D. Employee/Employer Committee Report

Secretary Day indicated that the committee is currently revising the upcoming tasks for the General Manager.

Mr. Schindler indicated that he and the committee are currently working on a memo of the upcoming goals for the General Manager and will be forwarded prior to the next scheduled regular meeting.

E. Governing Board Member Comments

Secretary Day noted the unique opportunity the Big Bear City Community Services District (BCCSD) carries at this meeting, as the Board Members of BCCSD have the quorum of this meeting.

Director Ollila no comments

Chair Harris adjourned the meeting in memory of Dick Morgan.

12. **Closed Session** – None

13. **Adjournment**

With no further business to come before the Governing Board, Chair Harris adjourned the meeting at 4.50 p.m.

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Elizabeth Harris, Chair of the Governing Board  
of the Big Bear Area Regional Wastewater Agency